

CITY AND COUNTY OF SWANSEA

MINUTES OF THE ECONOMY & INFRASTRUCTURE POLICY DEVELOPMENT AND DELIVERY COMMITTEE

**HELD AT COMMITTEE ROOM 3, CIVIC CENTRE, SWANSEA ON
THURSDAY, 13 JULY 2017 AT 2.00 PM**

PRESENT: Councillor V M Evans (Chair) Presided

Councillor(s)

N J Davies
J W Jones
M Thomas

Councillor(s)

L S Gibbard
W G Lewis

Councillor(s)

P Jones
P M Matthews

Officer(s)

Allison Lowe
Cath Swain

Democratic Services Officer
Integrated Transport Manager

Apologies for Absence

Councillor(s): P R Hood-Williams, S M Jones, P Lloyd and W G Thomas

5 DISCLOSURE OF PERSONAL AND PREJUDICIAL INTERESTS.

In accordance with the Code of Conduct adopted by the City & County of Swansea, no interests were declared.

6 MINUTES.

RESOLVED that the minutes of the Economy and Investment Policy Development and Delivery Committee held on 25 May 2017 be approved as a correct record.

7 TERMS OF REFERENCE. (FOR INFORMATION)

The Chair outlined the Terms of Reference of the Economy and Infrastructure Policy Development & Delivery Committee and stated that PDDC's may co-opt others on to the Committee either for a topic or for a term if the Committee consider that will assist their role.

She outlined to Members the background and rationale behind the introduction of the Policy Development & Delivery Committees (PDDC's).

The intention is that they will focus on policy development and assurance of delivery, primarily through the Councils Policy Commitments, which are due to be adopted at Council on 27 July 2017. The aim is that the Committees will become a conduit for Members and Officers to work collectively, with a clear Member led approach towards the delivery of the Corporate Priorities.

The distinct difference between the PDDC's and Scrutiny was detailed, together with how they differed to the previous CAC's as they will be led by the Corporate Priorities via the Chair and not the Cabinet Member, although close links will of course remain with the Cabinet process and Cabinet Member.

The PDDC's should aim to provide clear outcomes following the submission of research, evidence and information, and should seek to avoid any duplication of workload with the other 4 PDDC's, although joint working could be necessary on some topic areas.

RESOLVED that the Terms of Reference be **NOTED**.

8 **WORKPLAN 2017/2018. (DISCUSSION)**

The Chair suggested that due to the Policy Commitment Statement being presented to Council on 27 July 2017, the Work Plan for 2017/2018 be deferred until the next meeting.

RESOLVED that the Work Plan for 2017/2018 be deferred until the meeting scheduled for 10 August 2017.

The meeting ended at 2.16 pm

CHAIR